

COSHOCTON OPPORTUNITY SCHOOL  
GOVERNING BOARD  
REGULAR BUSINESS MEETING  
Thursday, May 10, 2018  
11:30 AM  
Warehouse Steak and Stein  
Coshocton, Ohio

I. Call to Order/Pledge of Allegiance (Time: \_\_\_\_)

II. Mission Statement *Recited by* \_\_\_\_\_

The mission of the Coshocton Opportunity School is to provide a safe and supportive learning environment for non-traditional high school students where a motivating, standards based curriculum will prepare students for graduation, employment and lifelong learning.

III. Roll Call

Mr. Champagne \_\_\_\_, Mrs. Galajda \_\_\_\_, Ms. Matusik \_\_\_\_, Mr. Myers \_\_\_\_,  
Mr. Jamison \_\_\_\_.

IV. Adoption of Agenda

Mr. Champagne \_\_\_\_, Mrs. Galajda \_\_\_\_, Ms. Matusik \_\_\_\_, Mr. Myers \_\_\_\_,  
Mr. Jamison \_\_\_\_.

V. Approval of Minutes

A. Regular Meeting April 12, 2018

Mr. Champagne \_\_\_\_, Mrs. Galajda \_\_\_\_, Ms. Matusik \_\_\_\_, Mr. Myers \_\_\_\_,  
Mr. Jamison \_\_\_\_.

VI. Communications

VII. Board and/or Staff Reports

- A. Enrollment Update
- B. Coalition News
- C. State Jog Competition
- D. Commencement
- E. Sponsor Review of Enrollment & Financial Reports

VIII. Discussion Items

A. 2018/2019 Plans?

IX. New Business

A. It is recommended the Governing Board approve the Amended & Restated Sponsor Contract with Coshocton City Schools.

X. Treasurer's Report

A. It is recommended the Governing Board accept the financial report for the Coshocton Opportunity School for April as presented.

B. It is recommended the Governing Board authorize the treasurer to submit the revised HB412 Five Year Financial Forecast for Fiscal Year 2018 as presented.

Mr. Champagne \_\_\_\_, Mrs. Galajda \_\_\_\_, Ms. Matusik \_\_\_\_, Mr. Myers \_\_\_\_,  
Mr. Jamison \_\_\_\_.

XI. Superintendent's Report

A. Recommendations

XII. Announcements

A. School Picnic-5/21/18, 3:30pm, Lake Park Shelter

B. Commencement Practice- 3:00 p.m., 5/23/18

C. COS Commencement will be held May 24th, CHS Auditorium at 6:00pm.

XIII. Next Meeting

The next regular meeting of the Governing Board will be June 27, 2018 at Warehouse Steak and Stein, 11:30 pm.

XIV. Adjournment

A. It is recommended the Governing Board adjourn the meeting (Time: \_\_\_\_)

Mr. Champagne \_\_\_\_, Mrs. Galajda \_\_\_\_, Ms. Matusik \_\_\_\_, Mr. Myers \_\_\_\_,  
Mr. Jamison \_\_\_\_.

Thursday, April 12, 2018

Coshocton, Ohio 43812 in compliance with all requirements of the O.R.C. Section 121.22.

Mr. Champagne, Governing Board Chairperson, called the meeting to order at 11:35 a.m. Members responding to roll call were Mr. Champagne, Mrs. Galajda, Mrs. Matusik and Mr. Jamison and Mr. Myers. The Opportunity School Director, Roger Moore also attended. The Coshocton City Schools Superintendent, Dr. Dave Hire arrived later during the meeting.

**Mission Statement** *Recited by Steve Champagne*

The mission of the Coshocton Opportunity School is to provide a safe and supportive learning environment for non-traditional high school students where a motivating, standards based curriculum will prepare students for graduation, employment and lifelong learning.

**075-2018 Adoption of Agenda**

Mrs. Galajda made the motion, seconded by Ms. Matusik that the Governing Board adopt the meeting agenda.

Roll Call:     Mrs. Galajda, Yes;     Mrs. Matusik, Yes;     Mr. Champagne, Yes;  
                   Mr. Myers; Yes;             Mr. Jamison, Yes.

Motion Carries 5 – 0.

**076-2018 Approval of Minutes**

Mrs. Matusik made the motion, seconded by Mrs. Galajda to approve the following minutes:

A. Regular Meeting March 8, 2018

Roll Call:     Mrs. Matusik, Yes;     Mrs. Galajda, Yes;     Mr. Champagne, Yes;  
                   Mr. Myers; Yes;             Mr. Jamison, Yes.

Motion Carries 5 – 0.

**Communications**

None

**Board and/or Staff Reports**

A. Enrollment Update, potential graduates

➤ *Mr. Moore reported 52 students enrolled that consists of 48 current students, plus 2 new students this week and 2 new students coming on Monday. He stated that we are on track to graduate 30 to 35 students.*

B. JOG Competition

➤ *Mr. Moore shared that JOG students are going to the state competition in a week.*

Thursday, April 12, 2018

- C. Coalition News- Sponsor Grade Update
  - *Mr. Moore said the outlook is improving.*
- D. ODE Graduation Rate Levels/Changes
  - *ODE is contesting the legal definition that defines 75% as a majority for at-risk students.*
- E. ODE Special Education Students vs. Graduation Rates
  - *Mr. Moore indicated that the graduation rate of 67% may be hard to achieve due to kids from the JFS program who are age 21 and dropped out.*
- F. JFS
  - *Mr. Moore informed that Board that JFS is not honoring their agreement to make a payment of \$1000 per student for the entire year. Instead, they only want to pay from March 2018 despite the students being in attendance all year long.*
- G. Sponsor Report - Quality Improvement Plan Items by Dr. Hire
  - *Dr. Hire discussed the Sponsor grading method. Ironically, he said that if the sponsor is effective in three areas then the sponsor could still receive an overall ineffective grade. If an IEP student test is exempt, that student is still counted against the graduation rate. So, having kids come back in to take the Workkeys exam in order to earn the 13 graduation points is a good idea.*
  - *Dr. Hire also reviewed the quality improvement plan rubric. He explained that he, Roger and Felicia will work together to implement the plan. The only remaining issue is the progress measure related to testing outside the testing window which has already been corrected by the school.*
  - *Dr. Hire also reviewed the contract/lease agreement as drafted by the attorney so it meets all legal requirements. He also indicated that he has questions on nearly every item. For example, according to the contract, the Governing Authority cannot enter into employment contracts that extend beyond the sponsor contract effective dates. Lastly, Dr. Hire said that Tom Hilgenberg is doing a great job presenting the monthly report at the Sponsor Board meetings.*

#### **Discussion Items**

- *Mr. Moore shared that the students are out of the building today for their field trip to the Carnegie Art Museum.*

#### **077-2018 Treasurer Recommendations**

Mrs. Galajda made the motion, seconded by Mr. Myers to accept the financial report for the Coshocton Opportunity School for March as presented.

Roll Call: Mrs. Galajda, Yes; Mr. Myers, Yes; Mr. Champagne, Yes;  
Mrs. Matusik, Yes; Mr. Jamison, Yes.

Motion Carries 5 – 0.

Thursday, April 12, 2018

**078-2018 Superintendent Recommendations**

Mrs. Matusik made the motion, seconded by Mr. Myers to approve the following recommendations:

A. Recommendations

1. It is recommended that the Governing Board approve the following staff contracts for the 2018-2019 school year at a pay rate of \$40 per hour not to exceed a total of \$8500.

Joan Staufer-Art Teacher

Roll Call: Mrs. Matusik, Yes; Mr. Myers, Yes; Mr. Champagne, Yes;  
Mrs. Galajda, Yes; Mr. Jamison, Yes.

Motion Carries 5 – 0.

**Announcements**

- A. Art Show- Coshocton Yard, May 4<sup>th</sup>, 5:00-7:00pm
- B. School Picnic-5/21/18, 3:00 pm, Lake Park Shelter
- C. Commencement Practice- 3:00 p.m., 5/23/18
- D. COS Commencement will be held May 24th, CHS Auditorium at 6:00pm.

**Next Meeting**

The next regular meeting of the Governing Board will be May 10, 2018 at Warehouse Steak and Stein, 11:30 pm.

- *The Board also discussed meeting during the last week of June and forgo the July meeting due to availability of participants.*

**Adjournment**

Governing Board Chairman, Steve Champagne declared the meeting adjourn at 12:11 p.m.

\_\_\_\_\_  
Attest: Treasurer

\_\_\_\_\_  
Chairman

# COSHOCOTON OPPORTUNITY SCHOOL

Spending Plan As Of April 2018

	Actual 17-Jul	Actual 17-Aug	Actual 17-Sep	Actual 17-Oct	Actual 17-Nov	Actual 17-Dec	Actual 18-Jan	Actual 18-Feb	Actual 18-Mar	Actual 18-Apr	Estimate 18-May	Estimate 18-Jun	FY To-Date
Enrollment - ADM	41.95	41.95	41.95	31.81	31	37.25	37.8	31.84	34.19	35.81	35	35	35
Per Pupil Expenditure	\$ 489.54	\$ 557.59	\$ 1,005.53	\$ 816.16	\$ 1,244.52	\$ 913.64	\$ 905.90	\$ 769.32	\$ 983.77	\$ 835.28	\$ 641.80	\$ 862.86	\$ 10,254.71
Revenue:													
1.01 General Property Tax (Real Estate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1.02 Tangible Personal Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1.03 Income Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1.035 Unrestricted Grants-in-Aid	\$ 27,748.00	\$ 29,110.00	\$ 30,189.00	\$ 23,038.00	\$ 14,888.00	\$ 22,608.00	\$ 23,927.00	\$ 12,419.00	\$ 16,869.00	\$ 22,875.00	\$ 18,692.00	\$ 18,692.00	\$ 261,055.00
1.04 Restricted Grants-in-Aid	\$ 2,906.00	\$ 2,909.00	\$ 2,859.00	\$ 1,777.00	\$ 1,810.00	\$ 1,957.00	\$ 4,199.00	\$ 1,628.00	\$ 2,065.00	\$ 2,624.00	\$ 1,957.00	\$ 1,957.00	\$ 28,648.00
1.05 Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1.06 All Other Revenues	\$ 18.00	\$ 18.00	\$ 33,048.00	\$ 24,864.00	\$ 16,725.00	\$ 1,000.00	\$ 108.00	\$ 57.00	\$ 65.00	\$ 71.00	\$ 20.00	\$ 20.00	\$ 1,435.00
1.07 Total Revenues	\$ 30,654.00	\$ 32,037.00	\$ 66,087.00	\$ 48,701.00	\$ 31,603.00	\$ 25,565.00	\$ 28,234.00	\$ 14,104.00	\$ 18,999.00	\$ 25,570.00	\$ 20,669.00	\$ 20,669.00	\$ 291,138.00
Other Financing Sources:													
2.01 Proceeds from Sale of Notes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.02 State Emergency Loans and Advancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.04 Operating Transfers-In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.05 Advances-In	\$ -	\$ -	\$ 1,406.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,406.00
2.06 All Other Financing Sources	\$ -	\$ 13,657.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,657.00
2.07 Total Other Financing Sources	\$ -	\$ 13,657.00	\$ 1,406.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,657.00
2.08 Total Revenues and Other Financing Sources	\$ 30,654.00	\$ 45,694.00	\$ 67,493.00	\$ 48,701.00	\$ 31,603.00	\$ 25,565.00	\$ 28,234.00	\$ 14,104.00	\$ 18,999.00	\$ 25,570.00	\$ 20,669.00	\$ 20,669.00	\$ 306,201.00
Expenditures:													
3.01 Personnel Services	\$ 11,975.00	\$ 10,258.00	\$ 13,817.00	\$ 16,516.00	\$ 18,472.00	\$ 18,985.00	\$ 9,359.00	\$ 17,764.00	\$ 18,886.00	\$ 16,645.00	\$ 11,000.00	\$ 16,800.00	\$ 180,477.00
3.02 Employees Retirement/Insurance Benefits	\$ 3,144.00	\$ 3,009.00	\$ 4,394.00	\$ 4,049.00	\$ 4,362.00	\$ 4,289.00	\$ 2,673.00	\$ 984.00	\$ 7,617.00	\$ 3,995.00	\$ 2,750.00	\$ 4,200.00	\$ 45,400.00
3.03 Purchased Services	\$ 4,293.00	\$ 28,082.00	\$ 4,778.00	\$ 3,745.00	\$ 11,853.00	\$ 5,873.00	\$ 6,773.00	\$ 4,358.00	\$ 7,059.00	\$ 7,596.00	\$ 6,516.00	\$ 8,600.00	\$ 99,526.00
3.04 Supplies and Materials	\$ 204.00	\$ -	\$ 129.00	\$ 196.00	\$ 888.00	\$ 949.00	\$ 556.00	\$ 148.00	\$ (516.00)	\$ 233.00	\$ 2,197.00	\$ 600.00	\$ 5,584.00
3.05 Capital Outlay	\$ -	\$ (18,910.00)	\$ 17,713.00	\$ 297.00	\$ -	\$ -	\$ 8,490.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,590.00
3.06 Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service:													
4.01 Principal-All (History Only)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.02 Principal-Notes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.03 Principal-State Loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.04 Principal-State Advancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.05 Principal-HB 264 Loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.055 Principal-Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.06 Interest and Fiscal Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.3 Other Objects	\$ 920.00	\$ 958.00	\$ 1,351.00	\$ 1,159.00	\$ 3,005.00	\$ 3,937.00	\$ 6,392.00	\$ 1,241.00	\$ 589.00	\$ 786.00	\$ -	\$ -	\$ 20,338.00
4.5 Total Expenditures	\$ 20,536.00	\$ 23,391.00	\$ 42,182.00	\$ 25,962.00	\$ 38,580.00	\$ 34,033.00	\$ 34,243.00	\$ 24,495.00	\$ 33,655.00	\$ 29,195.00	\$ 22,463.00	\$ 30,200.00	\$ 358,915.00
Other Financing Uses													
5.01 Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500.00	\$ 12,500.00
5.02 Advances-Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5.03 All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5.04 Total Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5.05 Total Expenditures and Other Financing Uses	\$ 20,536.00	\$ 23,391.00	\$ 42,182.00	\$ 25,962.00	\$ 38,580.00	\$ 34,033.00	\$ 34,243.00	\$ 24,495.00	\$ 33,655.00	\$ 29,195.00	\$ 22,463.00	\$ 30,200.00	\$ 358,915.00
Excess of Rev & Other Financing Sources over													
6.01 (under) Expenditures and Other Financing Uses	\$ 10,118.00	\$ 22,303.00	\$ (7,728.00)	\$ (1,098.00)	\$ (21,855.00)	\$ (8,468.00)	\$ (6,009.00)	\$ (10,391.00)	\$ (14,636.00)	\$ (3,625.00)	\$ (1,794.00)	\$ (9,331.00)	\$ (52,714.00)
7.01 Beginning Cash Balance	\$ 168,836.00	\$ 178,954.00	\$ 201,257.00	\$ 193,529.00	\$ 192,431.00	\$ 170,576.00	\$ 162,108.00	\$ 156,099.00	\$ 145,708.00	\$ 131,072.00	\$ 127,447.00	\$ 125,653.00	\$ 168,836.00
7.02 Ending Cash Balance	\$ 178,954.00	\$ 201,257.00	\$ 193,529.00	\$ 192,431.00	\$ 170,576.00	\$ 162,108.00	\$ 156,099.00	\$ 145,708.00	\$ 131,072.00	\$ 127,447.00	\$ 125,653.00	\$ 125,653.00	\$ 116,122.00
8.01 Outstanding Incurrences	\$ 15,672.00	\$ 58,852.00	\$ 41,695.00	\$ 27,351.00	\$ 26,363.00	\$ 27,235.00	\$ 16,261.00	\$ 15,523.00	\$ 14,076.00	\$ 11,781.00	\$ 8,144.64	\$ -	\$ -